

# BAEF GRANT FINAL REPORT

Once your project is complete, you have 60 days to submit this Final Report to help us continue our work . Unless a Final Report is completed and submitted to the Foundation, no new funds will be awarded to applicants in subsequent grant cycles.

Please visit our website for more information: [www.BurbankArtsandEd.org/grants](http://www.BurbankArtsandEd.org/grants)

Please note: You can keep this form open in a tab, but once you close the tab, it is not saved. To view a copy of the full final report for planning purposes, please **CLICK HERE**.

\* Indicates required question

---

1. Email \*

---

2. **Project Title**

*(Please Note: Burbank Arts & Education Foundation uses Project Titles for publicity purposes to inform the public of the Foundation's work.)*

---

## ***Grantee Information***

3. **Full Name**

---

4. **Title/Position**

---

5. **Applicant Email Address**

---

6. **School Site Contact Email Address**

---

7. **Daytime Phone**

---

8. **School Name(s)**

---

9. **School Mailing Address**

---

10. **Grant Date**

*Mark only one oval.*

2021 - Fall

2022 - Spring

2022 - Fall

2023 - Spring

2023 - Fall

**11. This Grant Application Request Was For:**

***(Check all that apply)***

*Check all that apply.*

- Arts Education
- STEM Program
- Student Safety & Wellness
- Seed Funding to Pilot a New Program (Note: Funding for new programs requires BUSD Fundraising Committee approval)
- Professional Development for Teachers
- Facility Upgrades (Note: Funding for facility upgrades requires BUSD Facilities approval)
- Arts Integration (in subjects like English, Math, etc.)
- Humanities
- Other: \_\_\_\_\_

**12. Number of Students Impacted this Year**

\_\_\_\_\_

**13. Number of Students Impacted in Years to Come**

\_\_\_\_\_

**14. Grade Level(s)**

\_\_\_\_\_

**15. Course or Subject Area Impacted**

\_\_\_\_\_

**16. Amount Received from Burbank Arts & Education Foundation**

---

**17. Total Project Budget**

*(The entire expense of the project)*

---

**PROJECT/PROGRAM DESCRIPTION****18. Did This Project/Program Result in Any of the Following?****For Students:**

*(Check all that apply)*

*Check all that apply.*

- Higher Student Engagement/Participation
- Increased Attendance
- Grade Improvement
- Behavioral Changes

**19. Did This Project/Program Result in Any of the Following?****For Teachers:**

*(Check all that apply)*

*Check all that apply.*

- Teacher Professional Development
- Project Interest from Other Teachers
- Building Partnerships

**20. Did Your Project Change From Your Initial Proposal?**

*Mark only one oval.*

Yes

No

**21. If Yes, What Were the Modifications?**

---

---

---

---

---

**22. Briefly Summarize the Project Activities and Accomplishments:**

---

---

---

---

---

**23. Looking Back, Do You Feel You Accomplished the Outcome You Hoped To Achieve From This Project or Program? Why or Why Not?**

---

---

---

---

---

24. **If You Answered "No" to the Previous Question, Please Explain.**

---

---

---

---

---

25. **What Was the Most Successful Part of the Project?**

---

---

---

---

---

26. **What Was the Most Difficult Part of the Project?**

---

---

---

---

---

27. **Please Provide a Specific Story From A Student or About A Student.**

Files submitted:

28. **Impact of the Project From the Point of View of Classroom Teacher or Outside Provider.**

Files submitted:

29. **Please Include Work Samples if Appropriate.**

Files submitted:

30. **If Services Were Provided By An Outside Provider Other Than Teaching Staff, Describe Their Services And Performance. Were They A Successful Partner?**

---

---

---

---

---

31. **Is This A Project You Will Repeat Or Build Upon in the Future?**

*Mark only one oval.*

Yes

No

32. **Is There Anything Else You Would Like Us to Know?**

---

---

---

---

---

**GRANT MATERIALS**

33. **Final Budget With Actual Costs**

Files submitted:

34. **Letter of Impact to the Foundation Acknowledging the Grant Award and its Impact at Your School**

*(Can Be from Teacher, Principal, Outside Provider, or Students)*

Files submitted:

35. **Photographs of Students Engaged in the Work or Projects Funded and Appropriate Media Releases**

Click [HERE](#) for Electronically Fillable and Printable Media Release

Files submitted:

36. **PDF or Photographs of the Grant Acknowledgement in Appropriate Related Printed Materials, Newsletter, Websites, eBlasts, Promotional Pages, Invitations and Electronic Announcements As Follows:**

*"This project was made possible with funding from the Burbank Arts & Education Foundation"*

Include the Foundation's Logo, Mission Statement and

URL: <https://burbankartsanded.org/home>

Files submitted:

## ACKNOWLEDGEMENT

*Please note: The Foundation's Final Report contains a request to provide permission and authorization to the Burbank Arts & Education Foundation to utilize written components of the evaluation form, Letter of Impact and/or submitted photographs for publicity purposes to increase fundraising activities and inform the public of the Foundation's work.*

37. **Name** \*

**I Certify This Report Accurately Reflects The Project Activities and Accomplishments.**

---



38. **Title \***

---

***SIGNATURES***

Please Click [HERE](#) For Our Signature Page and Upload the File Below

39. **Signature Page \***

Files submitted:

---

This content is neither created nor endorsed by Google.

**Google Forms**